

Vaughan Wood Audio Video Commercial Video Booking Form

Name of Client: _____
 Address: _____
 Suburb/Town: _____ Postcode: _____
 Phone _____ (mobile): _____

Name of Contact _____

Project _____

Type of Project _____

Filming Date?: _____

Finished Project by _____

Talent Needed: _____

Requirements _____

No. of Cameras req. _____

Script Requirements:
 supplied by _____

Project delivered on: DVD copies _____ streaming video _____
 copies _____

Price of Project FIXED PRICE _____ PER HOUR _____
 Payment _____

We accept Visa/Mastercard for all deposits and payments.

Deposit Amount \$ _____ cash / cheque / card

Cardholder's Name _____ (Please Print)

Card No. _____ Exp ____ / ____

I/We have read, understood and signed the conditions on the back of this form, & include our deposit by cash/cheque/card.

Signed _____

Please Post or Fax this form to

**Vaughan Wood Audio Video
 12 Ebb Street
 ASPENDALE Vic 3195**

A receipted copy will be posted back to you within a week.

OFFICE USE ONLY

Camera 1

Camera 2

COPIES VHS \$ _____

COPIES DVD \$ _____

TOTAL \$ _____

DEPOSIT \$ _____

BALANCE \$ _____

DEPOSIT RECEIVED BY

_____ / /

TERMS AND CONDITIONS

- 1. In the event of cancellation the deposit is non-refundable.
All work done on the project must be paid for at pro rata or our current hourly rate.
- 2. The best available equipment & services are incorporated in the production of our videos. Liability will be limited to full refund of monies paid should a non-attendance or malfunction occur, providing video has not left VWAV's premises.

I/We have read, understood and agree to the above conditions....

Signed _____ Date_____

PLEASE NOTE THE FOLLOWING:

If you are sending in this form we will return a copy of it for your records with any deposit receipted. If you have not received it within a week please ring.

Please ring a week before your filming to confirm all times/details.

All tape copies are done overnight by a professional duplicator to ensure the fastest possible turnaround with your video.
DVD-R's will usually be better quality than video, providing the edited video is less than two hours in length.

ANY OTHER QUESTIONS OR REQUIREMENTS WE'LL BE PLEASED TO ASSIST.